## Request for Delegation of School Inspection Authority to a Local Unit of Government Enforcing Agency

Michigan Department of Labor & Economic Growth Bureau of Construction Codes & Fire Safety P.O. Box 30254 Lansing, MI 48909 517/241-9302

Section 1b(5) of 1937 PA 306 provides:

"The department shall delegate the responsibility for the administration and enforcement of this act to the applicable agency if both the school board and the governing body of the governmental subdivision have annually certified to the department, in a manner prescribed by the department, that full-time code officials, inspectors and plan reviewers registered under the building officials and inspectors registration act, 1986 PA 54, MCL 338.2301 to 338.2313, will conduct plan reviews and inspections of school buildings."

In order to facilitate the approval of local delegation this form is provided for use BY BOTH THE LOCAL SCHOOL BOARD AND THE GOVERNING BODY OF THE GOVERNMENTAL SUBDIVISION.

To complete this form, EACH PARTY MUST CERTIFY THE INFORMATION CONTAINED ON THIS FORM IS TRUE AND ACCURATE. Failure to complete all required information will result in this form being returned without action.

**School District Information** - A school official representing the school district/school board must provide the school contact information and the list of school facilities by completing the sections below. The school facility information must include a listing of all instructional and non-instructional buildings located in each local unit of government in the school district. Attach additional pages, if necessary. Be sure to include the name of the school district and contact person on the additional pages. (It should be noted that non-public schools should not provide public school district information but should provide contact information regarding the superintending authority, if applicable, for the non-public schools as well as the instructional and non-instructional non-public school buildings located in each local unit of government.)

STATE

МЛІ

ZIP CODE

COUNTY

TELEPHONE NUMBER

FAX NUMBER

	'**				
PRIMARY CONTACT PERSON			TITLE		
		·			
LISTING OF SCHOOL FACILITIES - List all local u	nits of government and each se	chool within the local unit of	government		
Local Unit of Government	Local Unit of G	overnment	Local Unit of Government		
Factor Manager	E Tr N			-126 - N.L	
Facility Name	Facility Name		Fa	cility Name	
		<u></u>			

SCHOOL DISTRICT

NAME OF SCHOOL DISTRICT

ADDRESS

**Local Unit of Government Information** - All local units of government served by the school district in which facilities are located must complete this application attesting to agreement with the information contained in this application. Only those governmental jurisdictions which document full-time inspectors and plan reviewers to enforce the complete range of construction codes including the building, electrical, mechanical and plumbing codes may qualify for delegation of school construction authority.

LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY							
NAME OF LOCAL UNIT OF GOVERNMENT							
ADDRESS			COUNTY				
NDS. LEG			000,111				
CITY	STATE	ZIP CODE	TELEPHONE NUMBER	FAX NUMBER			
	MI						
PRIMARY CONTACT PERSON	-		TITLE				
BUILDING OFFICIAL / INSPECTOR / PLAN REVIEWER INFOR	MATION						
List the name, discipline and registration number of all Building Officials, Inspectors, and Plan Reviewers in the local unit of government enforcing agency performing inspections on school buildings and facilities. (Only full-time staff may be considered for delegation)							
NAME OF REGISTRANT			DISCIPLINE	REGISTRATION NUMBER			
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## **Local Unit of Government Information Cont.** LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY NAME OF LOCAL UNIT OF GOVERNMENT ADDRESS COUNTY TELEPHONE NUMBER CITY STATE ZIP CODE FAX NUMBER ΜI PRIMARY CONTACT PERSON TITLE **BUILDING OFFICIAL / INSPECTOR / PLAN REVIEWER INFORMATION** List the name, discipline and registration number of all Building Officials, Inspectors, and Plan Reviewers in the local unit of government enforcing agency performing inspections on school buildings and facilities. (Only full-time staff may be considered for delegation) REGISTRATION NUMBER NAME OF REGISTRANT DISCIPLINE LOCAL UNIT OF GOVERNMENT / CODE ENFORCING AGENCY NAME OF LOCAL UNIT OF GOVERNMENT ADDRESS COUNTY

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CITY	STATE	ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	
	MI				
PRIMARY CONTACT PERSON	,	1	TITLE		
BUILDING OFFICIAL / INSPECTOR / PLAN RE	VIEWER INFORMATION				
List the name, discipline and registration number performing inspections on school buildings and fa	r of all Building Officials, In acilities. (Only full-time star	spectors, and Pla	an Reviewers in the local unit lered for delegation)	of government enforcing agency	
NAME OF REGISTRANT			DISCIPLINE	REGISTRATION NUMBER	
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Certification by School District and Local Units of Government - In the sections below, provide the original signature of the school board president and the chief elected official of each local unit of government (authorized to enforce construction codes) in which school facilities are located. Note: Local units of government, not authorized to enforce the state construction codes do not qualify for delegation of school construction authority. In addition, both officials must jointly attest to the certifications at the top of this page. WE HEREBY CERTIFY: ☐ Full-time code officials, inspectors and plan reviewers, registered under the Building Official and Inspectors Registration Act, 1986 PA 54, will conduct plan review and inspections of school buildings. ☐ Plan reviews will be completed within 60 days of receipt of the application. ☐ Permits will be issued in accordance with the requirements of the Stille-DeRossett-Hale Single State Construction Code Act of 1972, 1972 PA 230. Permits will not be issued until approval has been granted by the Bureau of Construction Codes & Fire Safety, Department of Labor & Economic Growth. ☐ Inspections will be conducted in accordance with the Stille-DeRossett-Hale Single State Construction Code Act of 1972, 1972 PA 230, within 5 business days of receipt of a request for inspection. ☐ Violation notices will be issued, where applicable as provided by the Act and Code. ☐ Certificates of Occupancy will be issued only after receiving all required inspection and plan review approvals. SIGNATURE AND CERTIFICATION OF SCHOOL BOARD PRESIDENT I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. NAME OF SCHOOL BOARD PRESIDENT NAME OF LOCAL SCHOOL DISTRICT ORIGINAL SIGNATURE OF SCHOOL BOARD PRESIDENT DATE SIGNATURE AND CERTIFICATION OF LOCAL UNIT OF GOVERNMENT (Attach additional sheets if necessary) I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. NAME OF CHIEF ELECTED OFFICIAL\* NAME OF LOCAL UNIT OF GOVERNMENT **ORIGINAL SIGNATURE OF CHIEF ELECTED OFFICIAL** DATE I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. NAME OF CHIEF ELECTED OFFICIAL\* NAME OF LOCAL UNIT OF GOVERNMENT ORIGINAL SIGNATURE OF CHIEF ELECTED OFFICIAL DATE I hereby certify the information contained in this application is accurate and that I am duly authorized to sign on behalf of the parties listed in this application. NAME OF CHIEF ELECTED OFFICIAL\* NAME OF LOCAL UNIT OF GOVERNMENT **ORIGINAL SIGNATURE OF CHIEF ELECTED OFFICIAL** DATE \*The State Construction Code Act defines the chief elected official as listed below: City: Mayor County: Chair of the Board of Commissioners Village: President Township: Supervisor

The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

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